

MINUTES

Library Board

September 17, 2025

7:00 PM

Berkey Public Library (3155 Coolidge)



Present:

Matt Church,
Library Director

Amanda Rohda,
Chairperson

Christina Grimm

Carol Hermann

Margaret McGee

Absent:

Rita VanBrandeghen & Ross Gavin, *City Council Liaison*

I. Call to order: The meeting was called to order at 7:03 pm.

II. Public comments: None

III. Minutes for August Approved, Christina Grimm 2nd'ed.

IV. Librarian's report:

- Friends made a generous commitment to the Media Room of \$4,999
- Themed: "BerkBuster"
 - Launch party Friday upcoming in November
- Masonic Temple donated 4 bikes to Summer Reading Program
- Phillis is retiring from the Library October 26th
- Big Shout out to Michelle and Zoey for repairing 300 items in the Library's collection (Books).
- New Part time employee of the Library: welcome Eva!
- Suzy from the library attended Digipalooza and said it was great content and learning experience
- Spaces used by Tutors- being redirected to space outside the Teen Room so it can be fully utilized by Teens as intended
- Donations are being accepted by the Friends of the Library→ Books and Puzzles
 - Sale will be November 7 and 8th
 - Taking Volunteers for assistance in event
- Fall Hours changes:
 - Friday 1pm-6pm
 - Saturday 10am-3pm

V. Old business

A. Circulation

- Even with reduced hours, usage was up both in July and August
- Vox Books continue to be popular
- TONIES characters and boxes coming soon to be borrowed from the Library
- Rogers is sending out a link to parents on how to sign up for a library card
- Wifi hotspots are cooling down in extended waitlists (internet access), but still continue to be checked out in full

VI. New business

- Review Social Media Policy for Board of Trustees→ Policy that the city government will put together for all boards and commissions to follow
- Meeting Room Policy→ 3 hour minimum booking to avoid having too many meetings to re-assemble, arrange, wall put up/take down.
- Policies soon to be put in place around unattended children under a certain age must be accompanied by an adult.
- Display board for Library→ Policy to be written on usage, including time a posting can stay on the board, and types of content
- Display Case→ Policy to be written on what can be placed in it, how long, and how often
- Study Room→ Currently out to bid for construction!
 - Will need to think about:
 - Reservable vs non reservable
 - # of people allowed in a room
 - May depend on demand of study rooms once built out
- Study Room and Conference Room usage policies will be kept separate as they are intended for different usage.

VII. Update from City Council liaison

- New DDA Director Nate Mack
- Currently City is conducting interviews for a legal services role
- Berkley League of Women Voters Candidates' Night coming up
- Touch a Truck was a hit - good turnout, the Library will participate next year
- Bookley Monster Mash approval→ Monday Sept 22nd council meeting

VIII. Adjourn

1. 7:51PM

Minutes submitted by Christina Grimm

Next meeting: October 15, 2025